



HAPPY VALLEY PRIMARY SCHOOL CONSENT AND ACCEPTABLE USE POLICIES 2017

Dear Parents/Caregivers,

Please find below Happy Valley Primary School's Consent and Acceptable Use Policies for 2017. We ask that the tear-offs on page 2 & 3 and the varied consents be signed and returned to your child's class teacher by the end of **Wednesday 15th February, Week 3, Term 1**. Without signed consent, students will not have access to our computing network, the borrowing of books from our Resource Centre and can participate in short excursions.

PART 1: BEHAVIOUR EXPECTATIONS

Our Expectations of Students:

At Happy Valley Primary School we aim to provide a successful and supportive learning environment where teachers can teach and students can learn. We are all expected to follow the school values – Respect, Responsibility and Integrity.

Students are therefore expected to:

- Act in a safe way both at school and in the community.
- Show respect to people and for their property.
- Take responsibility for their own learning and the way they support the learning of others.

To support respectful, responsible and safe practices, students will:

- Participate actively in lessons and follow teacher instructions.
- Follow rules and guidelines of all classes they attend.
- Report to the teacher in charge any issues or concerns that are affecting their learning or safety.
- Be expected to play an active part in restoring positive relationships with peers and staff.

In the situation where a student makes an inappropriate choice they may be:

- Expected to make up for missed work.
- Meet with members of the Leadership team.
- Removed from class to work in the office.
- Lose access to areas of the school during break times.
- Undertake community service.

If a student behaves in a way that has a serious impact on persons and/or property, the DECD procedures will be applied in consultation with the Behaviour Coach and Families.

BULLYING AND HARASSMENT

Bullying and harassment is abuse of power, where a person or group use behaviour to upset, hurt, scare or shame another person.

It may present as:

- Physical, verbal or written
- Direct or indirect
- Include cyber activity, social media, face and body signals
- Graffiti

At Happy Valley Primary School we:

- Take action to address bullying and harassment
- Work with students to take responsibility for their behaviour
- Apply consequences for instances of bullying or harassment
- View retaliation as a form of bullying and harassment
- Ask bystanders to be proactive and report any instances of unsafe behaviour

If you are a victim of bullying or harassment or witness an incident of these, go to a trusted adult in the school and tell them what is happening.

HAPPY VALLEY PRIMARY SCHOOL BEHAVIOUR AGREEMENT

We have read and understood the behaviour expectations outlined above and understand the school's expectations and position on bullying or harassment.

Name of student..... Class.....

Signature of Student..... Date.....

Name of Parent/Caregiver.....

Signature of Parent/Caregiver.....

Date.....

PLEASE RETURN THIS SECTION TO SCHOOL AND KEEP THE INFORMATION FOR YOUR OWN REFERENCE.

Permission to use image, video, voice, and/or creative work of students and children

The Department for Education and Child Development (DECD) develops teaching, learning and promotional materials and publishes them in print and digitally (e.g. on websites). Students also publish their own materials on websites (e.g. school website, DECD website, Scootle, iTunes or other online environments).

By completing and returning this form, I grant permission for Happy Valley Primary School and DECD to create/use:

- Photographs, video or audio recordings of my child.
- Samples of my child's work.
- My child's first name and DECD school/preschool/service name.

And to distribute them in the following locations:

- Printed publications (e.g. newsletters, promotional material).
- Secure intranet websites.
- Publically accessible websites, including social media accounts.

The permission will continue until I revoke permission in writing to the Principal of the school.

Any material placed on publically accessible websites under a CC-BY-NC license will be available to download and use. This licence is perpetual (forever), irrevocable, free, worldwide, non-exclusive and allows for the replication, distribution, display, performance and remixing of copyrighted work for non-commercial purposes, provided that the author is credited.

Additional optional permissions

In addition, I also grant permission for my child to be photographed/recorded and the child's full name to be used: (please tick)

- By external media organisations for publication/broadcast
- On Happy Valley Primary School website and Tiqbiz
- For the yearly school photographs, both individually and in a group
- In the publication of the annual school yearbook/magazine.

Notes

- Items might not appear in exactly the form in which they have been submitted and not every item for which permission is granted will be used.
- Items which contain images/references to Aboriginal and Torres Strait Islander people may be accompanied by warning text to indicate that the work may include people who have passed away.
- Where permission is revoked, every effort will be made to remove relevant media from distribution, however this may not be possible or practical in some situations.

Signatures

Name of child/student: _____

Name of school/service: _____

Parent/guardian's signatures: _____

Full name of parent(s)/guardian(s): _____

Date: _____

Please provide signatures of both parents and/or guardians where possible.

This form must be in a central location at the school.



Government of South Australia
Department for Education and
Child Development

2017 FAMILY GENERAL CONSENT FORM

To support your child at school we require the following permissions to be signed by the Parent/Caregiver of each student.

Please read, sign and date and return to the class teacher. Thank you.

PARENT'S NAME: _____

CHILD'S NAME: _____ **TEACHER:** _____

PERMISSION TO ACT IN THE EVENT OF A MEDICAL EMERGENCY

In the event of a medical emergency, I hereby give permission for the school to take the appropriate action.

Signed

PERMISSION TO BORROW LIBRARY BOOKS

Happy Valley Primary School encourages all students to be active Resource Centre users. Occasionally items do get lost or damaged, if this happens we ask that you speak to our Library Staff to help solve the problems. I accept responsibility for any lost or damaged books and understand I will be asked to contribute towards the cost of the replacement.

Signed

PANALATINGA ENVIRONMENTAL RESERVE

On the southern boundary of the school may be used by classes to enhance students learning in science and environmental studies.

I give / do not give permission (please circle) for my child to be in the Panalatinga Environmental Reserve under teacher supervision.

Signed

YARD SUPERVISION

I understand that the schoolyard is supervised from 8.30a.m. until 3.30p.m and that the school cannot accept responsibility for children in the yard outside of these times.

Signed

PERMISSION TO PARTICIPATE IN SHORT EXCURSIONS

Students can take part in local excursions during the school year for educational purposes e.g. walks in the local area as arranged from time to time by the class teacher, this includes Chandlers Hill Kindergarten and Bethsalem Nursing Home.

I give / do not give permission (please circle) for my child to take part in local excursions.

Signed

RESPONSIBILITY FOR HEAD LICE CHECKS

The South Australian Health Commission recommends regular checks of hair for lice.

Checking and treating children's hair is A PARENT'S RESPONSIBILITY. Sometimes schools and preschools offer to arrange head checks if there is a community outbreak of head lice.

I give consent for my child's hair to be inspected if the need arises. I understand and accept that any children found to be infested with head lice will be withdrawn from close contact with other children until collected for treatment by parents/caregivers. I understand that I will need to collect my child promptly if head lice or nits are evident as a result of this check.

1. I **give** permission for a staff member to check my child's hair for nits and head lice. I understand any such check will be conducted sensitively.

Signed

SCHOOL NEWSLETTER

I am aware that the school newsletter is promptly posted on the school's website, as well as sent out on Tiqbiz. To read or download a school newsletter, go to www.happyvalley.sa.edu.au. A hard copy can be collected from the Front Office if required.

Signed

SCHOOL UNIFORM

I agree to actively encourage and promote the wearing of school uniform and appropriate footwear. Sun-safe hats **are** compulsory and I understand that my child will be required to wear a hat during the warmer months.

Signed

PERMISSION TO WATCH MOVIES

I understand that for educational purposes that G rated and PG rated films will be shown when linked to learning the similarities and differences between the text and the film.

I give permission for my child in years:

R-2 G rated films

Signed

3-7 G rated and PG rated films

Signed

PASTORAL CARE WORKER

I understand that teachers have a duty of care for students. The Pastoral Care Worker is required to confidentially inform teaching staff of all matters related to duty of care and student learning, health and wellbeing and will ensure my child is aware of the scope and limits of privacy and confidentiality in any conversation at which a teacher is not present. I am aware too that the Pastoral Care Worker is a mandated notifier in relation to child protection.

YES [] I give consent for my child to seek and obtain individual personal assistance from the Pastoral Care Worker (including Christian content) at Happy Valley Primary School.

OR

YES [] I give consent for my child to seek and obtain individual personal assistance from the Pastoral Care Worker (NOT including Christian content) at Happy Valley Primary School.

OR

NO [] I do not give consent for my child to seek and obtain individual personal assistance from the Pastoral Care Worker at Happy Valley Primary School.

I give consent for my child to attend non-religious lunch time groups and/or activities. YES [] NO []

I understand I can change this consent at any time by completing another form and returning it to the office.

Signed